



the **WASHINGTON
STATE HORSEMEN**
HORSE SHOW DIVISION

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How to put on a WSH B System Show

Updated January 19, 2024

Welcome to Washington State Horsemen's Horse Show Division! We are excited you want to host an WSH Approved Show or WSH Approved classes in your horse show!

It is important to note some of the **MANY** rule changes that were passed during our annual meeting in November 2023 at Convention. While they may not all be listed in this document, a brief summary is below. Be sure to refer to the 2024 Rulebook for the actual verbiage.

Rule changes:

- Score cards will be **REQUIRED** in all pattern classes. The scoring system has been explained in detail for each class. This will require proper score cards for the judges.
- Patterns cannot be posted until one week prior to the start of the horse show and must be posted one hour prior to the class.
- Prize lists must include the NRHA or AQHA pattern number for Reining and Ranch Riding.
- Shows that fail to file complete results within the 10-day window with all required information will be **fined \$100** plus \$5 per day until results are received.
- All class specifications must be listed in the prize list.
- Versatile Pleasure Horse has been moved to the 'Active Class List'.

Note: these were not the only rule changes voted on/approved at convention, but are the ones that could affect your show.

Other reminders:

- WSH 'Permanent Numbers' are only to be used if the horse/exhibitor is signed up for WSH year-end awards for the current year (Rule 10, para 5). Otherwise, the show will issue the exhibitor a number for that show. Numbers issued must be below 500 so they don't conflict with WSH Permanent Numbers.
 - o If a horse is signed up for year-end awards and has been issued a Permanent Number, any person who rides that horse in a class in which the points go to the horse, should use that same back number. This is helpful to the points keeper when recording the show.
 - o Review Rule 4 when putting together your prize list to ensure all requirements are met. Also review Rule 3, Section 7 for "B-System Show Requirements".
 - **IF YOU NEED HELP, PLEASE REACH OUT!**
- For All Other Breed (AOB) classes, Class Sheet Results or computer class sheets must include the breed that the points should be awarded to for each horse, i.e. Paint, Arabian, AOB, etc. (Ref Horse Show Division [HSD] rule book, Rule 5).
- Results forms must include post entries, scratches, and no shows in all classes (also in Rule 5).
- Review all of Rule 5 when submitting your results.

(Copied from the 2024 Rulebook)

RULE 2 – SHOW DATES

Section 1. GENERAL INFORMATION

1. Show Season will be January 1 through September 30. No show shall be 1. approved between October 1 and December 31. Exception: Dressage.
2. A maximum of four sets of B system points will be allowed over one weekend, i.e., Friday, Saturday and Sunday. A show may choose to offer:
 - a. One set of points over as many days as they see fit.
 - b. Two sets of points over a minimum of one day i.e., a single show with two judges; a quad show offering two sets of points on two separate show days for a total of four sets of points; or a show may choose to offer three sets of points over a minimum of two days.
 - c. No show shall offer more than 4 sets of points on the same grounds over a weekend. Shows may not utilize a separate sponsor to offer a second set of dual or triple points on a same weekend on the same grounds.
3. Requests for show date approval must be submitted in writing to the Horse Show Director prior to December 1. Prior show dates will be reserved until December 1.
4. WSH reserves the right to limit the number of shows to three (3) show dates per calendar year sponsored by the same Organization, Club, Fair, or individual. After December 1, further dates may be recognized.
5. The Washington State Horse Show Division reserves the right to decline recognition to any show deemed to be not in the best interests of the Washington State Horse Show Division.

Section 2. A-SYSTEM SHOW DATES

1. Only one USE Regular Member Show will be WSH A-System recognized on the same date, except Breed shows, unless management of the two or more shows requesting the same show date mutually agree to waive this restriction.

Section 3. B-SYSTEM SHOW DATES

1. A- and B-System shows may be recognized on the same date in the same District only with permission of the A-System show, unless the B System show has priority. Exception: in the event both shows are Breed shows.
2. Two B-System shows located within 125 road miles of each other will only be recognized if the show which has priority on the date agrees, in writing, to the second show being held on that same date. If two shows request the same date and neither has priority, the show with the earliest postmarked application will have priority.

Section 4. SHOW DATE APPLICATIONS

1. No show date will be granted unless application, in writing, is received ninety (90) days before date of show accompanied by the proper fee. All shows will be listed in *The Canter* and on the WSH website together with name and address of show secretary, location, and status of the competition. Download show approval form from WSH website www.washingtonstatehorsemen.org or contact wshhsd@gmail.com. Mail to the address on the form and website.

Section 5. INFORMATION REQUIRED FOR SHOW DATE APPLICATION FORM

1. Name of show.
2. Name of sponsor.
3. Date requested.
4. Exact location of show.

5. The name of Judge or Judges, Stewards, and Technical Delegates, if information is available. (Names to be furnished when hired.)
6. Name, address, and telephone number of Manager, Secretary, and person to whom correspondence should be addressed.
7. State whether show is to be WSH A-System or B-System, USE Regular member, USE Local Member and/or Breed Association recognized, along with any other approvals.
8. Specify if show will process via computer.

Section 6. FEE SCHEDULE

1. WSH "B" System Fee Schedule:

	Single Judge	Dual Judged	Triple Judged
One Day Show	\$ 70.00	\$130.00	NA
Two Day Show	\$ 90.00	\$170.00	\$220.00
Three Day Show	\$110.00	\$220.00	\$240.00
Quad Show (two day two judges)	NA	\$260.00	NA

All Breed and Reining shows will pay \$5.00 per class per approved B System class offered. The fee shall not exceed \$50.00 regardless of the number of classes offered or the number of judges. Results from all judges will be counted.

2. **Dressage Shows & Combined Training Events** – Refer to Dressage & Eventing Divisions for fee schedule.

Section 7. CANCELLATIONS

1. In the event a show is cancelled, a sixty (60) day written notice must be given to the Horse Show Division, and the fee, with the exception of \$20.00, will be returned.
2. Any show which notifies the Horse Show Division ninety (90) days in advance of its claimed or normal date that it will not hold a show that year, may retain priority of the date for the following year by the payment of \$10.00.
3. Any show Competition that is cancelled by events other than an Act of God, must notify the Horse Show Chairperson, in writing, no later than fourteen (14) days before the Competition date. Failure to do so will constitute the denial of any further show dates being approved at the Director's discretion, and a fine levied by the Horse Show Director of \$100.00. They must also send written notice by registered mail to the Horse Show Director and contracted Officials. Competition must also notify all pre-entered exhibitors by telephone or registered mail.

Section 8. GENERAL INFORMATION

1. A file will be emailed by the Horse Show Director to show secretaries with current class specifications.

RULE 3 – RECOGNIZED HORSE SHOWS

Section 1. WSH RECOGNIZED HORSE SHOWS

1. The Washington State Horsemen Horse Show Division offers two systems of horse shows:
 - a. A-System: USE Regular Member Shows and/or Breed Association recognized shows which also may have been recognized by WSH.

discuss, the horses or the exhibitors with the judge and not take part, or seem to take part, in any of the judging.

8. Recognized shows must have a minimum of six (6) recognized High Score Awards classes per 24-hour period.
9. Shows with Zone Recognition must show proof of recognition before this information is listed in *The Canter*/WSH website. (www.washingtonstatehorsemen.org).
10. Show management must confirm that officials have received the necessary rulebooks and information at least fifteen (15) days prior to the show.
11. Show management must verify:
 - a. Amateur eligibility.
 - b. Breed registration papers.
 - c. WSH membership.
12. Show Management shall furnish the Judge(s) in each class with a card containing exact class specifications, if not the show will be assessed a \$50.00 fine for not providing the class specifications. Fence heights must be noted. The method of breaking ties in Jumper classes must be included.
13. A Ringmaster/Ring steward cannot officiate in any class of a competition in which he or a member of his family or any of his clients is an exhibitor. (The term family includes husband, wife, parent, stepparent, child, brother, step-child, sister, half brother and sister, aunt, uncle, niece, nephew, grandmother, grandfather, and in-laws of the same relation as stated.)
14. Each show must assign a person as the Trail Course Designer. It cannot be a Judge or Steward of that show. The trail course designer is responsible for the course design and description, supplying a pattern of course/s to the Show, setting up the trail course, fixing & maintaining the course between exhibitors and classes and tear down of the trail course. The judge/s, steward and course designer must walk the course/s with exhibitors prior to the start of the trail class(es).
15. If there is a discrepancy between the written and drawn pattern/s in ANY class, the written pattern shall take precedence.
16. A course designer must be present to set Hunter Jumper Courses at shows where over fences classes are offered. The Hunter/Jumper Course Designer is responsible for laying out the course, building the obstacles, measuring the course, and checking both the height of fences and the distance between fences. The Course Designer, or his designated representative, must be present at all sessions of a show, and be available to report to the Judge at any time that the course is ready in all respects. Copies of the course(s) must be given to the Judge(s) and Steward(s).
17. ***For all classes for which courses/patterns/tests are required or maybe asked for, i.e. Equitation Division, Working Horses, Trail, Western Riding: All courses/tests/patterns must be posted at least one (1) hour before the scheduled start time of the class, but not prior to one (1) week before the start date of the show. NRHA Reining and AQHA Ranch Riding standardized pattern numbers shall be printed in the prize list.***

Section 2. AMATEURS AND PROFESSIONALS

- 1.** WSH Horse Shows accept ApHC, ABRA, AQHA, AMHA, APHA, PtHA, NRHA, WSH, USE Amateur Cards/Non-Pro Card.
- 2.** WSH Amateur Status is defined as participants **19** years of age and older who do not accept remuneration:
 - a.** For riding, driving, showing in halter, training, schooling, or conducting clinics or seminars.
 - b.** For giving instruction in equitation or horse training.
- 3.** A Professional is based on one's own activities. Unless expressly permitted above, a person is a professional if after their **19th** birthday they do any of the following:
 - a.** Accepts remuneration AND rides, exercises, drives, shows, trains, assists in training, schools or conducts clinics or seminars.
 - b.** Accepts remuneration AND gives riding or driving lessons, showmanship lessons, equitation lessons, trains horses, or provides consultation services in riding, driving, showmanship, equitation, or training of horses.
 - c.** Accepts remuneration AND acts as an employee in a position such as a groom, farrier, bookkeeper, veterinarian or barn manager AND instructs, rides, drives, shows, trains or schools horses that are owned, boarded or trained by their employer, any member of their employer's family, or a business in which their employer has an ownership interest.
 - d.** Accepts remuneration AND uses their name, photograph or other form of personal association as a horseperson in connection with any advertisement or product/service for sale, including but not limited to apparel, equipment or property.
 - e.** Rides, drives or shows any horse that a cohabitant or family member or a cohabitant or family member's business receives remuneration for boarding, training, riding, driving or showing. A cohabitant or family member of a trainer may not absolve themselves of this rule by entering into a lease or any other agreement for a horse owned by a client of the trainer.
 - f.** Gives instruction to any person or rides, drives, or shows any horse, for which activity their cohabitant or another person in their family or business in which their cohabitant or a family member controls will receive remuneration for the activity. A cohabitant or family member of a trainer may not absolve themselves of this rule by entering into a lease or any other agreement for a horse owned by a client of the trainer.
 - g.** Accepts remuneration AND acts as an agent in the sale of a horse or pony or accepts a horse or pony on consignment for the purpose of sale or training that is not owned by him/her, his/her cohabitant, or a member of his/her family, farm/ranch/syndicate/partnership, cooperation, farm/ranch/syndicate/partnership/corporation/business in which he/she, his/her cohabitant or a member of his/her family controls.
 - h.** Advertises one's equestrian services such as training or instruction.
 - i.** Accepts remuneration AND acts as an intern, apprentice, or working student whose responsibilities include, but are not limited to, riding, driving, showmanship, handling, showing, training or assisting in training, giving lessons/coaching and/or schooling horses other than horses actually owned by him/her.
 - j.** Accepts remuneration in excess of rental fee for use of a facility, ring or school horses.
 - k.** Accepts remuneration for such use AND uses commercial logoed items while on competition grounds unless expressly permitted by applicable division rules.
- 4.** A professional is also based on one's own activity along with another's. A person is also deemed a professional after his/her **19th** birthday, if he/she accepts remuneration for his/her spouse, family member, or cohabitant engaging in any activity enumerated in 3 a through l above. For the purposes of

this rule, the term cohabitant is defined as any individuals living together in a relationship, as would a married couple, but not legally married.

5. There will be a one (1) year requirement for a Professional to relinquish their Professional status and be eligible for an Amateur status. The Professional shall send a letter of intent via certified mail to the Horse Show director. At the end of one (1) calendar year from filing of intent, the Professional shall submit at least three (3) notarized letters to the Horse Show Director from persons with knowledge of the Professional's activities and attesting that the Professional has refrained from those activities described in Rule 3, Section 2 paragraph 3. Following review by the Horse Show Director, the Professional will be notified of reinstatement of Amateur status.
6. WSH will issue Amateur Cards for an annual fee of \$12.00. Fee for WSH members is waived if participating in two (2) WSH Annual High Score Awards.

Section 3. JUDGES

Judges must be licensed by WSH, USE, American Quarter Horse (AQHA), American Paint Horse Association (APHA), Appaloosa Horse Club (ApHC), Arabian Horse Association (AHA), American Buckskin Association (ABRA), Pinto Horse (PtHA) or Equine Canada to judge WSH B- System recognized shows, except that a Breed Association recognized show with BSystem open classes with approval from WSH may be judged by a person holding a Judge's card issued by that particular Breed Association. A Driving show may be judged by a person holding an American Driving Society Judge's card, unless it is also a USE Show.

- 1. The Horse Show Division will collect an annual \$20.00 listing fee from each Official, which includes a copy of the current Rulebook.**
2. Shows using non-WSH judges carded by American Quarter Horse (AQHA), American Paint Horse Association (APHA), Appaloosa Horse Club (ApHC), Arabian Horse Association (AHA), American Buckskin Association (ABRA), Pinto Horse (PtHA) must pay a \$25 per judge guest card fee. Fee covers cost of WSH rulebook and postage.

Section 4. JUDGES - Division Requirements

1. APPALOOSA Breed show Judges must be an ApHC listed and recognized Judge.
2. DRESSAGE – All competitions recognized only by WSH, MUST be judged by USE "r", "R", "I" Dressage Judges, or WSH "J" or "S" Dressage Judges. Exception: B-System Dressage Shows may be judged by graduates of USE/USDF Learner Judge program.
3. DRIVING – A WSH approved Driving show may be judged by a person holding an American Driving Society Judge's card.
4. HUNTER sections leading to a Championship in the B-System must be adjudicated by a Judge with a Hunter Card.

Section 5. RESTRICTIONS – Judges & Stewards

- 1. No WSH, USE, Equine Canada, or Breed Association Judge shall judge more than two (2) A-System shows on each side of the Cascade Range, and no more than three (3) B-System shows in each Zone in any one division in a show year. In addition, no judge shall be hired to judge the same show in back-to-back years.**
2. Judges at Dual Judged shows must judge all classes separately and independently, without consulting, or conferring with each other, or appearing to consult, confer, or discuss placing. Conversation in the ring shall be kept to a minimum and restricted to necessary topics (e.g., safety concerns).

3. There shall be no limitations to the number of shows at which Stewards may officiate. Shows may use a USE Show Steward if the USE Steward has attended a WSH Stewards Clinic within the last three (3) years.
4. Open show Stewards have no responsibility or jurisdiction over classes, rules, occurrences, disputes, or other matters concerning only the Breed Show. Furthermore, open show Stewards are required to be present only until the last WSH class of the day.

Section 6. A-SYSTEM/BREED SHOW REQUIREMENT

1. USE Regular Member Shows may also be recognized by WSH, but it is not mandatory. Arabian, Half-Arabian, and Morgan exhibitors may earn WSH A-System points at Breed shows that do not have WSH recognition by following the procedure outlined in Rule 6. If not WSH recognized, shows must be held in Washington, Idaho or Oregon.
2. Exhibitors at non-WSH shows that are recognized by Appaloosa Horse Club, American Paint Horse Association of America, American Buckskin Registry Association, Pinto Horse Association of America, Arabian Horse Association, Morgan Horse Association, or American Quarter Horse Association, Hunter/Jumper shows and Reining events may earn A-System WSH points. All such shows must be held in Washington State, Idaho or Oregon.
3. Breed Shows with WSH approval must submit results within ten (10) days following the show. Failure to comply will result in a \$50.00 penalty.
4. Breed Shows with Open A- and B-System (Not USE Approved) combined approval will follow the following rules:
 - a. Must have a WSH Steward to officiate as Steward for WSH classes only.
 - b. Must submit results including # entered in each class.
 - c. Submit a complete preliminary prize list in duplicate, including a copy of the Breed association approval to the Horse Show Director within sixty (60) days prior to the show date. All classes with WSH approval must be so marked. Failure to comply will result in a \$50.00 penalty.
5. Breed approved shows with WSH approval shall be governed by the Breed rules in regard to number of classes per day; however, WSH classes MUST be no more than 65 per day.

Section 7. B-SYSTEM SHOW REQUIREMENTS

1. Must be approved/recognized by WSH.
2. WSH reserves the right to limit the number of shows to three (3) show dates per calendar year sponsored by the same organization, club, fair, or individual. After December 1, further dates may be recognized.
3. Non-Member registration and Amateur fees
 - a. An exhibitor (defined as horse owner or equitation rider/showmanship handler) competing in B-System shows must be a WSH member or pay a non-member registration fee of \$3.00 per judge/per show, collected by show management and paid to the WSH Horse Show Division.
 - i. Horse owners also entering equitation division classes pay only one fee.
 - ii. Horse owners showing one or more horses in pleasure classes pay only one fee—not per horse.
 - iii. Exhibitors (other than leadline riders) showing another exhibitor's entered horse in equitation classes must pay non-WSH fee, unless they have already paid the fee on another horse/rider entry.
 - iv. Two or more riders showing the same horse in non-equitation classes pay only one fee.
 - v. Exhibitors under age 19 who are WSH members may show a family-owned equine as "owner" and the registered owner does not have to be a WSH member. A family member is defined as

parent, stepparent, sibling (including half and step), aunt, uncle, step-aunt, step-uncle, niece, nephew, cousin, grandparent, step grandparent or legal guardian of the youth exhibitor.

- b.** A Sr. exhibitor (**19 & over**) showing in equitation classes must have an amateur card from one of the following ApHC, ABRA, AQHA, AMHA, APHA, PtHA, NRHA, WSH, USE Amateur Cards/NonPro Card, or pay the WSH amateur fee \$12. See Rule 3 Section 2 for definitions of amateur.
- c.** Shows will be billed for unpaid non-member and Amateur fees.
- d.** Dressage shows are exempt.

4. B-System Dressage shows are not required to have a USE/WSH Technical Delegate.

5. Length of Competition: A fine will be imposed in the amount of \$100.00 per hour or portion thereof for violation of the following:

- a.** A competition may not hold classes more than 16 hours out of any 24hour period from the start of the first class to the finish of the last class, including intermissions.
- b.** All junior exhibitor classes must be held within a 12-hour period, excluding intermissions.

6. B-System Shows without USE and/or Breed Association approval are limited to a maximum of sixty-five (65) classes per day. It is recommended that the show management notify Officials of the number of classes they will be judging.

7. In all divisions offering Halter/In-Hand High Score Awards for any age and any sex shows are permitted to offer these classes combined, for points to count.

8. If one age group is offered in a class, then all age groups must be offered. Applies to B-System shows only. USE rules apply to A-System shows.

9. When shows issue exhibitor numbers to exhibitors who do not have WSH permanent numbers, numbers issued must be below 500 so they don't conflict with Permanent Numbers.

10. Show management in consultation with the show steward may combine or split classes in accordance with HSD rules. All classes shall be calculated using point system from Rule 7 High Score Awards Competition Table.

- a.** If three (3) horses are entered prior to a class entering the ring and only one (1) entry comes to the gate, the class will be worked.
- b.** If two (2) horses are entered prior to a class entering the ring and only (1) entry comes to the gate the class shall be worked. One horse may show and receive 1 point.
- c.** Show management is encouraged to run any class that exhibitors have entered and wish to participate except as provided in section (d) below.
- d.** If a class can be combined i.e., an age division with less than 3 entries, those classes MUST be combined. Should an all-breed class have less than 3 entries but combining affects the ability of exhibitor to show in as a second breed, the actual breed class must be run and not combined-if the exhibitor requests. (Note: all classes shall follow the points table and rule).
- e.** Classes that can be combined/split are those defined by exhibitor age division, equine breed class and JR/SR horse.
- f.** If classes are so large as to cause a safety issue, then the classes may be divided by age division, breed or run-in lots as show management and the steward determine.

11. When classes are divided by age and/or sex of rider, cross entry is prohibited. Exception: in the Driving Division, where it is permitted. Classes with less than 3 entries may run concurrently with a like class but will be scored separately, example: color horse and non-color horse. a. Exhibitors in different age divisions

may share an equine for Equitation classes ONLY, however, only one exhibitor/equine combination will be eligible to show in combined age division championship classes and pattern only classes.

- b. When an equine is shared, EACH exhibitor must have their own exhibitor number.
- c. Exhibitors may not share an equine in Pleasure classes that are divided by age division or in trail classes.

12. Special show awards: A show has the option of offering special (High Point) awards of its choice, providing the following requirements are met:

- a. The name of the award.
- b. To whom it will be awarded.
- c. What an exhibitor must do to be eligible.
- d. **List of classes that will count for high points being offered.**
- e. How points are awarded, including the value scale.
- f. Any other rules or requirements that apply.

13. Shows may use a USE Show Steward if the USE Steward has attended a WSH Stewards Clinic within the last three (3) years.

Section 8. COMBINED BREED & OPEN SHOW

1. An Open Show and a Breed Show are separate and distinct events even though they are held at the same location and share a date or dates. Each show shall comply with the requirements of its governing body and be conducted in accordance to its own rules.

RULE 4 – PRIZE LIST

Section 1. PRELIMINARY PRIZE LIST

1. Each B-System Show Management is required to submit a complete preliminary prize list, in duplicate, to the Horse Show Division for correction and approval. The following must be included: all officials, approvals, general rules of the show, entry blanks, and schedule of classes by sessions. Failure to comply results in a \$50.00 fine.
2. Including class specifications is optional if they appear in the WSH Rulebook. Complete class descriptions and details for conducting and judging some Breed classes don't appear in WSH rulebook, but only in material issued by the Breed Association. Specifications for such classes must be included in B-System prize lists.
3. **All horse shows offering WSH B System approval on their classes must submit a preliminary prize list to the HS Director. This includes Shows with USE as primary approval. The deadline for submitting the preliminary prize list is sixty (60) days prior to the show date. Failure to meet the deadline will result in an initial \$50.00 fine plus an additional \$5.00 per day until the prize list is received.**
4. The Horse Show Division will respond within fifteen (15) days with "Comments on Prize List". The final prize list may then be printed.
5. Class specifications, if used, must conform to WSH specifications. Those which do not conform will not count for WSH points and must be labeled "No WSH points".
6. A concession stand is not required, however please note if one will be offered.
7. TBA classes are not permitted.

8. Shows may hold only one year-end class and one championship class for each end of the year award, exception, if a year-end award class is combined English/Western, then one class English and one class Western may be split and held one time each. When split a championship class can be offered for each. Hunter over Fences is exempt.

Section 2. PRINTED PRIZE LIST

1. Immediately after printing the Prize List, one (1) copy must be mailed to the Horse Show Director and one (1) copy must be mailed to the Licensed Officials Chairperson no later than two (2) weeks prior to the show. Failure to comply will result in a \$50.00 fine. Show Management must also send copies to Judges, the Steward or Technical Delegate, and any other show officials such as announcer, ringmaster, etc.

Section 3. PRIZE LIST INFORMATION

1. Must include the following:
 - a. Name of show.
 - b. Date(s) of show.
 - c. Location of show.
 - d. Sponsors, if different from the name of the show.
 - e. Name of Manager or Chairperson.
 - f. Name, address, and telephone number of Secretary.
 - g. Any other pertinent data desired, such as names of show committee members and additional officials.
 - h. Name and address (city/state) of approved Judges.
 - i. Name and address (city/state) of approved Stewards or Technical Delegate.
 - j. This statement: "Recognized by Washington State Horsemen, A- or B-System" (whichever is applicable.) Also list if show is a USE Regular or Local Member show, and rating for each Division and Section, and/or any other approvals if applicable).
 - k. Statement as to entry fees.
 - l. Statement concerning post entries.
 - m. Statement as to prizes offered in each class.
 - n. Time schedule of any pre-judging or elimination. It is a horse show tradition to include in the prize list and program, classes by sessions, giving the starting time of each session. A minimum of six (6) High Score Award classes per 24-hour period is required. Show Management is encouraged to give consideration to scheduling classes for the convenience of exhibitors and still give consideration to spectators.
 - o. Horse Show Entry Forms must provide a space for the exhibitors to place his/her permanent show number.
 - p. High Point Show Awards and points system used to calculate the high points and list of classes that will count for high points being offered.
 - q. When shows issue exhibitor numbers to exhibitors who do not have WSH permanent numbers, numbers issued must be below 500 so they don't conflict with Permanent Numbers.
 - r. ***Including class specifications in the prize list for all classes offered at a "B" system show is required.***
 - s. ***Include Reining and Ranch Riding pattern numbers.***

Section 4. CHANGES IN PRIZE LIST

1. If the prize list must be changed (classes added or deleted), after it has been distributed to potential exhibitors, the following procedure must be followed:
 - a. Notify the Horse Show Director prior to ten (10) days before the show.

- b. If errors are discovered up to ten (10) days prior to the closing of entries, notify potential exhibitors in writing (e-mail is acceptable).
- c. If classes are added or deleted, notify only affected exhibitors ten (10) days prior to the competition, thereafter these classes cannot be changed.

Section 5. FINES

- 1. Fines for the following are:
 - d. Failure to submit a Preliminary Prize List \$50.00
 - e. Failure to send a Printed Prize List \$50.00
 - f. Failure to send results in proper format ***\$100.00 fine plus an additional \$5.00 per day until the results are received.***
- 2. All fines must be paid prior to Show approval for next year.

Section 6. CLASS SPECIFICATIONS

- 1. All classes offered at recognized competitions for which specifications appear in the WSH Rulebook must be governed by those current specifications, to the end that uniformity will prevail in the competition and in the adjudication. To cover any omission, it is required that the prize list contain the following statement in a prominent position:

 EVERY CLASS OFFERED HEREIN WHICH IS COVERED BY THE RULES AND SPECIFICATIONS OF THE
 CURRENT WSH RULEBOOK WILL BE CONDUCTED AND JUDGED IN ACCORDANCE THEREWITH.

- 2. The prize list must furnish detailed specifications for any class whose specifications do not appear in current WSH Rulebook. These include classes detailed only in Breed Association rules, classes that are Zone approved only, and other “special” unapproved classes. Local, non-WSH classes must indicate “NO WSH POINTS”.
- 3. Entry Blank must contain in both prize lists and programs the following two pages, which must occupy a conspicuous place in the prize list of each WSH approved show.

RULE 5 – HORSE SHOW RESULTS

Section 1. COMPLETE RESULTS

- 1. Official Class Sheet Results Forms or computer class sheets that include the following information must be furnished in a reasonable, workmanlike manner within ten (10) days. Failure to comply will result in a \$100.00 fine plus \$5.00 per day until results are received.
 - a. The names of all horses entered in each class.
 - b. The names of their owners, riders, drivers, and handlers.
 - c. The names of all Equitation riders in each class.
 - d. Post entries, scratches, and no shows in all classes.
 - e. Number of horses actually shown.
 - f. Placings from first (1st) through sixth (6th), plus a Reserve in all classes.
 - g. Each class must be listed on one separate sheet.
 - h. Each class sheet must contain placings from all Judges.
 - i. List breed in All Other Breeds & Championship classes.
 - j. Back/Exhibitor number of each entry.
- 2. A master list of exhibitors which:

- a. Identifies each as a WSH Member by current membership number or a Non-Member paying the required fee.
 - b. Gives Amateur Certification Number per WSH Amateur Rule 3.
3. A finalized Premium List. Class names/numbers on class sheets must agree with class names/numbers in finalized Premium List.
4. All proper fees.

Section 2. SUBMITTING RESULTS

1. Results must be mailed to the Horse Show Division within ten (10) days of the closing date of the show, except those shows held after September 15th must submit within five (5) days of the closing date of the show, ALONG WITH PROPER FEES.
2. Results may be emailed or sent via regular mail.

Section 3. FAILURE TO COMPLY

1. *Shows that fail to file complete results with all required information will be fined \$100.00 plus an additional \$5.00 per day until the results are received. Unpaid fines will be added to the show fee for the following year. Future show dates will not be granted until both penalties and show fees have been paid.*